



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, February 20, 2012 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	03/19/2012

MEMBERS PRESENT

Fran Franklin, Professional Member, **President**
Philip Thompson, Professional Member
Yen-Anh Gibson, Public Member
Florienda Scott-Cobb, Professional Member
Kyla Teed, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Heeney, Deputy Attorney General
Gayle Melvin, Administrative Specialist III
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Rochelle Mason, Professional Member, **Vice President**
Sandra Bisgood, Public Member, **Secretary**

ALSO PRESENT

John Shuford, NASW

CALL TO ORDER

Dr. Franklin called the meeting to order at 9:02 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the January 9, 2012 minutes for approval. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the minutes as written. Motion unanimously carried.

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to amend the agenda to include Patricia Hannon's application. Motion unanimously carried.

UNFINISHED BUSINESS

Review Draft Regarding Revisions to the Statute and Rules & Regulations

Dr. Franklin made a motion, seconded by Mr. Thompson, to table this item until the March meeting. Motion unanimously carried.

Review Draft Letter to Stake Holders Regarding Proposed Revisions to the Statute and Rules & Regulations

This item was tabled until the March meeting.

NEW BUSINESS

Ratification of Application to Sit for the ASWB Exam– Melissa Krul

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application to sit for the ASWB exam for Melissa Krul. Motion unanimously carried.

Ratification of Application to Sit for the ASWB Exam– Patricia Kidder

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application to sit for the ASWB exam for Patricia Kidder. Motion unanimously carried.

Ratification of Application to Sit for the ASWB Exam– Ellen McMillian

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application to sit for the ASWB exam for Ellen McMillian. Motion unanimously carried.

Ratification of Application to Sit for the ASWB Exam– Jennifer Partyka

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application to sit for the ASWB exam for Jennifer Partyka. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity– Karen McElreavy

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application for licensure by reciprocity for Karen McElreavy. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity– Christiane Graham

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application for licensure by reciprocity for Christiane Graham. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity– Lindy Lewis

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application for licensure by reciprocity for Lindy Lewis. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Amantha Allen

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Amantha Allen. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Jaclyn Durant

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to table the application to sit for the ASWB Exam for Jaclyn Durant, as she has not met the required amount of one to one supervisory hours. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Chandra Jackson

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to table the application to sit for the ASWB Exam for Chandra Jackson, as she has not met the required amount of one to one supervisory hours. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Rodrica Jones

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to table the application to sit for the ASWB Exam for Rodrica Jones, as he has not met the required amount of one to one supervisory hours. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Miguel Fragueiro

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application to sit for the ASWB Exam for Miguel Fragueiro. Motion unanimously carried.

Review of Application for Licensure by Reciprocity– Patricia Hannon

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to table the application for licensure by reciprocity for Patricia Hannon, for clarification regarding her supervisory hours. Motion unanimously carried.

Review Request for Inactive Status – Leslie Allen

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the request for inactive status of Leslie Allen's license. Motion unanimously carried.

Review Request for Inactive Status – Lindsey Levis

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the request for inactive status of Lindsey Levis' license. Motion unanimously carried.

Review Request for Inactive Status – Joanne Williams

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the request for inactive status of Joanne Williams' license. Motion unanimously carried.

Review Request for Inactive Status – Ken Meehan

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the request for inactive status of Ken Meehan's license. Motion unanimously carried.

Complaint Status

Complaint # 31-01-12 was assigned to Mr. Thompson.

The Board was advised that complaint # 31-06-11 has been scheduled for the Hearing Officer to conduct the hearing.

Dr. Franklin requested an update regarding the number of pending complaints as well as the number of assigned complaints. Ms. Williams will provide her with this information during the March meeting.

ASWB Annual Spring Education Meeting

Ms. Williams advised the Board that the ASWB's annual spring education meeting will be held in Lexington, Kentucky from April 26-April 29, 2012 and that a program was available to fund administrators to attend the administrator's form as well as the meeting. Dr. Franklin made a motion, seconded by Ms. Gibson, to send Ms. Williams to the ASWB Annual Spring Education Meeting. Motion unanimously carried.

Dr. Franklin made a motion, seconded by Ms. Scott-Cobb to appoint Mr. Thompson as the delegate to attend the meeting. Motion unanimously carried.

ASWB Board Member Training 2012

Ms. Williams presented information to Ms. Gibson and Ms. Teed regarding the ASWB Board Member Training. She requested that if they were interested in attending, that they inform her of their availability during the March meeting.

Discussion Regarding Clarification of One to One Supervisory Hours

Ms. Williams advised the Board that several applications have been pending for quite some time due to the applicant's interpretation of the one to one supervisory hours. Ms. Williams informed the Board that applicants are under the impression that they need to receive at least one hour of one to one supervision for a year (while obtaining the 1600 supervised hours); while the Board has determined that the one to one supervision needs to occur over the two years of post master's experience. The Board reviewed proposed language of the supervisory reference form which clarifies the Board's interpretations. It was determined if the form is not complete, the contact person reviewing the application will advise Ms. Williams to contact the applicant regarding the deficiency. Mr. Thompson made a motion, seconded by Dr. Franklin to approve the form as amended. Motion unanimously carried.

UNFINISHED BUSINESS

Review Previously Tabled Application for Margaret Brenner

The Board reviewed the previously tabled application for Margaret Brenner. Mr. Thompson made a motion, seconded by Ms. Scott – Cobb to approve Ms. Brenner to sit for the ASWB Exam. Motion unanimously carried.

Review Previously Tabled Application for Christina Moretti

The Board reviewed the previously tabled application for Christina Moretti. Mr. Thompson made a motion, seconded by Ms. Scott – Cobb to approve Ms. Moretti to sit for the ASWB Exam. Motion unanimously carried.

Review Previously Tabled Application for Harrison Reeder

The Board reviewed the previously tabled application for Harrison Reeder. Mr. Thompson made a motion, seconded by Ms. Scott-Cobb to approve Mr. Reeder to sit for the ASWB Exam. Motion unanimously carried.

Sign Order from Proposal to Deny Hearing for Arneice Ritchie held on January 9, 2012

This item was tabled until the March meeting.

CORRESPONDENCE

Review Request for Accommodations to Sit for the ASWB Exam (English as a Second Language)

The Board reviewed the request for accommodations to sit for the ASWB Exam submitted by Elizabeth Mavindidze. The Board does not address ESL accommodations, and requested that the information be forwarded to the ASWB for their recommendations. Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to table this request until the requested information from the ASWB is received. Motion unanimously carried.

Review Correspondence from Leap, LLC.

This item was tabled until the March meeting.

Review Correspondence from Widener University

The Board reviewed the correspondence from Widener University for informational purposes only.

Review Correspondence from John Schuford Regarding Additional Agencies to Add to Stakeholders List for Mass Communication

The Board reviewed the additional agencies that Mr. Schuford suggested be placed on the stakeholders list. Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to add the additional agencies to the stakeholders list. Motion unanimously carried.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board.

PUBLIC COMMENT

Mr. Shuford strongly requested that the regulations reflect that the 1600 hours of direct supervision must be obtained over a two year period; which will allow for consistency. Dr. Franklin thanked Mr. Shuford for his comments and concerns and advised him that the Board is currently working on updating the regulations.

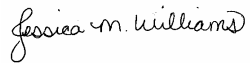
NEXT MEETING

The next meeting will be held on March 19, 2012 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 10:50 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners